

January 14, 2009

<b>DIRECTIVE:</b>	<b>JOB CORPS INFORMATION NOTICE NO. 08-28</b>
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**TO:** ALL JOB CORPS NATIONAL OFFICE STAFF  
ALL JOB CORPS REGIONAL OFFICE STAFF  
ALL JOB CORPS CENTER DIRECTORS  
ALL JOB CORPS CENTER OPERATORS  
ALL NATIONAL TRAINING AND SUPPORT CONTRACTORS  
ALL OUTREACH, ADMISSIONS, AND CTS CONTRACTORS

**FROM:** ESTHER R. JOHNSON, Ed.D.  
National Director  
Office of Job Corps

**SUBJECT:** Job Corps–Federal Student Aid Partnership

1. Purpose. To provide information on the Job Corps–Federal Student Aid Partnership, identify upcoming activities, and highlight available resources.
2. Background. In August 2008, the Office of Job Corps and the U.S. Department of Education’s Federal Student Aid Office (FSA) formally recognized their partnership through a joint letter. In this letter, both organizations acknowledged their commitment to increasing the number of graduates entering postsecondary education and outlined activities to support these efforts. Immediate activities include links to FSA sites on Job Corps Web sites; in-person training and Webinars for Job Corps staff on educating students on the availability of grants, work-study opportunities, and low-interest loans; and the distribution of materials (brochures, magnets, bookmarks) for staff and students. Provided below is greater detail on FSA and these activities.
3. Office of Federal Student Aid. The 1998 Reauthorization of the Higher Education Act (HEA) established a performance-based organization to administer the FSA programs at the U.S. Department of Education. These programs include Pell grants, Stafford loans, PLUS loans, and the “campus-based” programs: Federal Work-Study, Perkins loans, and Federal Supplemental Educational Opportunity grants.

FSA, a principal office of the U.S. Department of Education, seeks to ensure that all eligible individuals can benefit from federally funded or federally guaranteed financial assistance for education beyond high school. FSA also partners with postsecondary schools, financial institutions, and other participants in Title IV student financial assistance programs to deliver programs and services that help students finance their postsecondary education.

4. Training. Webinars and in-person trainings will be scheduled for staff who regularly communicate with students about college enrollment; this includes work-based learning/college coordinators and career readiness/transition staff. We will also provide informational Webinars, in February 2009, for Regional Office staff, center operators, Center Directors, and outreach and admissions staff so that they have an overview of the resources available and staff expectations for sharing this information. Additional information about the Webinars, including dates and times, is forthcoming.

5. Resources. All Job Corps centers are currently registered with [www.FSAPubs.org](http://www.FSAPubs.org), and staff are free to download materials from this site. Specially selected materials will be mailed to centers at the beginning of the year. This will provide staff with an opportunity to review a sample of the materials available through FSA. Appropriate staff, including work-based learning/college coordinators and career readiness/transition staff, should review these materials before they participate in the upcoming Webinars.

6. Action. Addressees are to ensure that this Information Notice is distributed to all appropriate staff.

7. Expiration Date. Until superseded.

8. Inquiries. Inquiries should be directed to John Chowning at (202) 693-3102 or [chowning.john@dol.gov](mailto:chowning.john@dol.gov), or Yolanda Logan at (202) 693-3144 or [logan.yolanda@dol.gov](mailto:logan.yolanda@dol.gov).