

February 1, 2008

DIRECTIVE:	JOB CORPS INFORMATION NOTICE NO. 07-21
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TO: ALL JOB CORPS NATIONAL OFFICE STAFF
ALL JOB CORPS REGIONAL OFFICE STAFF
ALL JOB CORPS CENTER DIRECTORS
ALL JOB CORPS CENTER OPERATORS
ALL NATIONAL TRAINING AND SUPPORT CONTRACTORS
ALL OUTREACH, ADMISSIONS, AND CTS CONTRACTORS

FROM: ESTHER R. JOHNSON, Ed.D.
National Director
Office of Job Corps

SUBJECT: Update/Revision to PRH Chapter 5, Appendix 501: PY 2008 Performance Management System

1. Purpose. To inform the Job Corps community that minimal changes will be made to the Performance Management System and the four Outcome Measurement System (OMS) Report Cards for program year (PY) 2008.
2. Background. Job Corps utilizes a comprehensive Performance Management System to:
 - a. meet federal and legislative accountability requirements;
 - b. assess centers' and agencies' accomplishments in implementing program priorities and serving students effectively; and
 - c. provide useful and relevant feedback on performance while encouraging continuous improvement.

The customary process for updating and refining the Performance Management System is to assemble a team of Job Corps professionals (representatives from Job Corps centers, agencies, Regional Offices, and Job Corps senior management) to review the current system, assess whether it accurately reflects performance and program priorities, and provide input to the National Director for the next program year.

For PY 2008, however, the Office of Job Corps' intent is to keep the accountability system relatively stable and consistent, with no changes planned to the current Report Card measures and weights (although goals may be adjusted slightly based on performance results and to emphasize program priorities as directed by the National Director and the Office of Management and Budget [OMB]). Therefore, while an OMS Workgroup will convene in early

April, the focus of this meeting will be to begin developing and refining a model performance management system that better incorporates and evaluates Job Corps' New Vision initiatives, while still meeting federal and legislative requirements and ensuring continuous program improvement. While it is important to begin conceptualizing how to align the performance management system with New Vision, such a system cannot be fully developed nor operationalized until all New Vision initiatives have been implemented.

Please note that, while minimal changes will be made to the Performance Management System for PY 2008, centers will still be requested, in early February, to provide to the National Office information on the factors that affect their ability to help students achieve key academic outcomes. This annual effort will assist the National Office in establishing model-based performance goals for the next program year.

3. Action. Addressees are to ensure that this Information Notice is distributed to all appropriate staff.
4. Expiration Date. Until superseded.
5. Inquiries. Inquiries should be directed to Chris Conboy at (202) 693-3093 or conboy.chris@dol.gov.