

May 5, 2004

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| DIRECTIVE: JOB CORPS INFORMATION NOTICE NO. 03-30 |
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TO: ALL JOB CORPS NATIONAL OFFICE SENIOR STAFF
 ALL JOB CORPS REGIONAL DIRECTORS
 ALL JOB CORPS CENTER DIRECTORS
 ALL JOB CORPS CENTER OPERATORS
 ALL NATIONAL TRAINING AND SUPPORT CONTRACTORS
 ALL OUTREACH, ADMISSIONS AND CTS CONTRACTORS

FROM: RICHARD C. TRIGG
 National Director
 Office of Job Corps

SUBJECT: Substance Use/Abuse Prevention Resources

1. Purpose. To provide information on trends in youth substance use/abuse and prevention resources.
2. Background. Providing drug and alcohol information and services is an important and required part of the Job Corps program. The 2003 Monitoring the Future Survey, an annual report on adolescent drug use by the National Institute on Drug Abuse, indicated broad declines in many classes of drugs. However, the study indicated an increase in the use of prescription drugs like Oxycodone (OxyContin) and Hydrocodone (Vicodin). The use of cocaine, some club drugs, and narcotics other than heroin remained steady. The survey also showed **no** statistically significant declines in alcohol use, the most frequently consumed illicit substance for Job Corps aged students.

Job Corps' Significant Incident Reports and alcohol and drug test data (see summary table below) indicate that since July 1, 2001:

- Three deaths of Job Corps students were caused by alcohol or drugs, including one from a huffing incident that took place on center.
- Three other student deaths involved alcohol, but it was not the cause of death.
- Approximately 10 percent of significant incidents involve drugs or alcohol.

- Approximately one-third of sexual assaults reported as significant incidents involve alcohol.
- The number of positive alcohol and drug test results has remained constant.

This data indicates the need for constant observation of student behavior, intervention for students when indicated, and education of all students and staff regarding the negative effects of drug and alcohol use.

| Alcohol- and Drug-Related Significant Incidents | | | |
|--|----------------|----------------|------------------|
| | PY 2001 | PY 2002 | PY 2003* |
| Number of incidents involving alcohol | 328 | 259 | 149 |
| Percentage of total incidents involving alcohol | 11.5 | 9.8 | 8.2 |
| Percentage of sexual assaults involving alcohol | 32.6 | 33.3 | 28.9 |
| Number of drug-related incidents | 300 | 287 | 214 |
| Percentage of total incidents involving drugs | 10.5 | 10.8 | 11.8 |
| Number of deaths caused by alcohol or drugs | 2 | 0 | 1 |
| Number of deaths involving alcohol or drugs | 0 | 3 | 0 |
| Alcohol and Drug Test Results | | | |
| | PY 2001 | PY 2002 | PY 2003** |
| Number of positive alcohol test results | 4,659 | 5,061 | 1,900 |
| Number of positive drug test results while enrolled in Job Corps | 7,006 | 6,465 | 2,948 |
| Number of positive drug test results at entry to Job Corps | 17,720 | 15,960 | 7,526 |

* Includes incidents occurring between July 1, 2003 and February 29, 2004.

** Includes alcohol and drug tests between July 1, 2003 and December 31, 2003.

3. Action. All centers should:

- Review the attached resources to assist in developing training and educational materials for students and staff regarding the negative consequences related to the use of all drugs, to include not only those on the drugs of abuse panel (amphetamines, cocaine, opiates, marijuana, phencyclidine, and ecstasy), but also alcohol, inhalants, steroids, prescription drugs, club drugs, and over the counter drugs.
- Request laboratory testing for drugs not included on the drugs of abuse panel when use is suspected. This could include the use of prescription drugs such as OxyContin and Vicodin.

- Provide training to all staff on the observed behaviors associated with the use of all substances, to include information on the way in which a referral for testing, based on the observation, can be made.
- Provide evaluation and appropriate intervention utilizing the TEAP specialist, center mental health consultant, center physician, wellness staff, and the student's career counselor, when indicated.
- Educate all students about the signs of substance abuse among their peers and discuss effective ways for students to talk to other students about seeking assistance. Students should know to refer an at-risk student, who elects not to seek help, to the staff on duty for assistance, thereby decreasing the possibility of a serious situation.
- Provide education to all students regarding workplace drug and alcohol regulations and how their future careers may be impacted by drug and alcohol use.

4. Expiration Date. Until superseded.

5. Inquiries. Direct any inquiries to Barbara Grove, RN at 202-693-3116, or email to grove.barbara@dol.gov.

Attachment