

November 12, 2002

DIRECTIVE:	JOB CORPS INFORMATION NOTICE NO. 02-12
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TO: ALL JOB CORPS NATIONAL OFFICE SENIOR STAFF
ALL JOB CORPS REGIONAL DIRECTORS
ALL JOB CORPS CENTER DIRECTORS
ALL JOB CORPS CENTER OPERATORS
ALL NATIONAL TRAINING AND SUPPORT CONTRACTORS
ALL OUTREACH, ADMISSIONS AND CTS CONTRACTORS

FROM: RICHARD C. TRIGG
National Director
Office of Job Corps

SUBJECT: Job Corps Training Opportunities Directory

1. Purpose. To announce the availability and distribution of the revised Job Corps Training Opportunities Directory to the Job Corps community.
2. Background. The Job Corps Training Opportunities Directory was last revised in 1999 and since that time many changes have occurred in the program, including the implementation of the Career Development Services System. The Directory provides general information on the Job Corps' vocational and academic offerings, national, regional, and center locations, and contact information. It incorporates changes to the program, and provides the public, as well as the Job Corps community with the most current information available at the time of printing.
3. Availability. Under separate cover, copies of the Directory will be distributed to national and regional office staff, center operators, support contractors, NTCs, and outreach and admissions contractors. The Directory will also be available on the Job Corps Community website at www.jcweb.jobcorps.org:7108/. Distribution and posting to the website should be completed by the end of November.
4. Action. Job Corps staff and contractors should refer to the Training Opportunities Directory or access it online for the information necessary to better serve applicants and others requiring general information on Job Corps.
5. Expiration Date. Until superseded.

6. Inquiries. Direct any inquiries to Sandra Darden, at (202) 693-3130, or email to SDarden@doleta.gov.

Under Separate Cover:
Training Opportunities Directory