

APPENDIX 306

JOB CORPS HIGH SCHOOL DIPLOMA (HSD) PROGRAM OF STUDY

Purpose: To provide Job Corps with the High School Diploma Program of Study requirements to support high-quality high school partnerships with Job Corps.

General
<input type="checkbox"/> Courses have summative assessments
<input type="checkbox"/> Courses give final grades
<input type="checkbox"/> Course passing level ≥ 60 percent
Credits <u>only</u> from:
<input type="checkbox"/> Transfers from passed high school courses prior to Job Corps entry
<input type="checkbox"/> Approved HSD programs at Job Corps
<input type="checkbox"/> High School Equivalency (HSE) tests, as indicated below
<input type="checkbox"/> CTT Training Program Area (TPA), as indicated below
English Language Arts
<input type="checkbox"/> Four total credits
<input type="checkbox"/> Align with 9-12 CCSS ¹
<input type="checkbox"/> Provider may award two credits for passing GED RLA; or one credit for passing HiSET Reading and one credit for passing HiSET writing.
Mathematics
<input type="checkbox"/> Three total credits
<input type="checkbox"/> One credit: Algebra I
<input type="checkbox"/> One credit: Geometry
<input type="checkbox"/> Align with 9-12 CCSS11
<input type="checkbox"/> Provider may award one credit for passing GED/HiSET Math; this credit may not count for algebra or geometry.
Social Studies
<input type="checkbox"/> Three total credits
<input type="checkbox"/> One credit: American History
<input type="checkbox"/> Half credit: Civics or Government
<input type="checkbox"/> Provider may award one credit for passing GED/HiSET Social Studies; this credit may not count for American History or Civics/Government.
Science
<input type="checkbox"/> Three total credits
<input type="checkbox"/> One credit: laboratory course ²
<input type="checkbox"/> Align with 9-12 NGSS1

¹ CCSS/NGSS or equivalent state-adopted standards must be at grade level.

² Labs must minimally require 20 percent of course time.

Detailed Coursework Requirements for a Job Corps High School Diploma Recipient

High school coursework completed in the Job Corps program must be sufficiently rigorous for graduates to enter employment that pays a living wage and provides an opportunity for advancement or to enter into an apprenticeship program, postsecondary education, or the armed services. For all online, private, and public high school programs, including charters, the minimum requirements for achievement of a high school diploma for students in Job Corps are delineated in the table below. In addition:

- All credits must include summative assessment(s) that count towards final grades.
- All credits must include final grades.
- Assuming a 100-point grading scale, all final grades must represent 60 points or higher in order to be considered passing and for credit to be granted.
- HSD programs that grant credit from prior transcripts may transfer credit from HSD providers that meet the requirements outlined in Appendix 302.
- HSD providers must meet the requirements outlined in Appendix 302.
- All credits must come from transfers from passed high school courses prior to Job Corps entry, approved HSD programs' coursework, HSE tests outlined below, and/or CTT completions outlined below. Center-based activities (e.g., TABE gains, CPP classes, Driver's Education, etc.) and life experiences (e.g., work history) cannot be used to satisfy credit requirements.

Number of Credits ⁱ	Instruction in CCSS ⁱⁱ /NGSS ⁱⁱⁱ or Equivalent?	Notes
English Language Arts^{iv}		
4	Yes	Must align with grade 9-12 CCSS or equivalent*; passing score on official GED 2014 RLA ^v subject test satisfies two credits; passing score on an official HiSET Reading subject test satisfies one credit; passing score on an official HiSET Writing subject test satisfies one credit.
Mathematics		
3	Yes	Must include at least one credit of Algebra I and one credit of Geometry; must align with grade 9-12 CCSS or equivalent*; passing score on official High School Equivalency (HSE) ^{vi} Mathematics subject test satisfies one credit which is neither Algebra I nor Geometry.

Number of Credits	Instruction in CCSS/NGSS or Equivalent?	Notes
Social Studies		
3	N/A	Must include one credit of American History and one half-credit of Civics/Government; passing score on the official HSE Social Studies subject test satisfies one credit which is neither American History nor Civics/Government.
Science		
3	Yes	Must include at least one credit in a laboratory course ^{vii} in which labs represent $\geq 20\%$ of class time; must align with grade 9-12 NGSS or equivalent*; passing score on official HSE Science subject test satisfies one credit which is not the laboratory course.
Total Credits		
22	N/A	Credit total may include one elective ^{viii} credit per completion of a Job Corps Career Technical Training Program Area (TPA), not to exceed two credits.

*Requirement applies only to courses taken during Job Corps tenure

ⁱ 1 credit is equivalent to the amount of subject-matter content covered in a 2-semester/one academic-year public school course.

ⁱⁱ Common Core State Standards

ⁱⁱⁱ Next Generation Science Standards

^{iv} Centers in Puerto Rico may require Spanish Language Arts or English Language Arts.

^v Reasoning Through Language Arts

^{vi} GED or HiSET

^{vii} Although a laboratory equipped with appropriate plumbing, ventilation, and equipment to allow for hands-on scientific research and experimentation (wet lab), supervised by a certificated, secondary high school teacher is ideal, two other approaches are allowed:

- *Virtual Approach.* A “dry” laboratory for making computer simulations or for data analysis by computers. For example, students may go to a website, watch a video, manipulate the variables virtually, and complete a lab report based on their data.
- *Kitchen Science Approach.* Students are given books or study guides that provide information on how to do the labs in a supervised home- or commercial-kitchen setting. An actual science laboratory is not required to conduct the experiments. Students complete a lab report based on their data.

^{viii} i.e., CTT completion cannot be used to satisfy any of the core credit requirements listed above.